



INDIAN MEDICAL ASSOCIATION (HQS.)

(Registered under the Societies Act XXI of 1860)

Mutually Affiliated with the British & Nepal Medical Associations

I.M.A. House, Indraprastha Marg, New Delhi-110 002

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Honorary Secretary General

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Theme for the year: Health First.. Healthy Profession for Healthy Nation...

IMA/HSG/1406

January 17, 2018

19

To,
The Secretary
Hoshiarpur Branch, IMA
Punjab

Dear Sir,

Reference to the request of your branch for approval of the Memorandum, Rules and Bye-Laws of IMA Hoshiarpur Branch, the same was put up before the Central Council of IMA at its 78th meeting held On December 27-28, 2017 at Mumbai, Maharashtra for their ratification.

The same was ratified after addition of "Rule 6. Disciplinary Control Over Branches:" in the above Memorandum, Rules and Bye-Laws of your Branch and renumbering of the other Rules.

The corrected copy duly attested by the undersigned is enclosed herewith.

You may use the same for your perusal.

With kind regards,

Sincerely yours,

(Dr R N Tandon)

Honorary Secretary General

Encl.: As Above

e-connect with Team IMA

IMA Rare Blood Group Online Blood Bank Directory -
IMA Online Sentinel Events Reporting Initiative -
IMA Online TB Notification Initiative -

www.ima-india.org/rare
www.ima-india.org/sentinel
www.ima-india.org/tbnotify

1 of 1h Hoshiarpur - Covering letter enclosing corrected Constitution.docx

All communications intended for headquarters office should be addressed to the Honorary Secretary General

Memorandum, Rules and Bye-Laws (Constitution) of IMA Hoshiarpur Branch

Definition

1. Name of the Association:

Indian Medical Association, Hoshiarpur Branch

2. Office of the Association:

Office of the General Secretary at present. However efforts will be made to have a permanent office.

3 Objects: The Objects of the Branch are:-

- i. To promote and advance medical and allied sciences;
- ii. To maintain, the honour and dignity of the medical profession;
- iii. To uphold the interests of the medical profession;
- iv. To achieve equality of all the members of the medical profession;
- v. To promote co-operation amongst the members thereof.

4 Methods: For attaining the objects Association may :-

- i. From time to time arrange conferences, lectures, discussions and demonstrations on any aspect of the medical and allied sciences;
- ii. Publish a regular Bulletin of I.M.A. giving information of all the activities;
- iii. To maintain a Medical Library at I.M.A. Office;
- iv. Encourage research in medical and allied sciences with grants out of the funds of the Association;
- v. To conduct educational campaign among the people of Punjab in the matter of public health and sanitation;
- vi. To organise medical camps for providing medical relief during epidemics and in times of emergency;
- vii. To consider and express its view on all questions and the laws of the state or proposed legislation affecting public health;
- viii. To purchase, take lease of or otherwise acquire, hold, manage, let, sell, exchange, mortgage or otherwise dispose of movable or immovable property of every description and all rights or privileges necessary or convenient for the purpose of the Association and in particular any land, building, furniture, household or other effects, utensils, books, newspapers, periodicals, instruments, fittings, appliances apparatus, conveyance and accommodation and when deemed necessary or desirable in the interest of the Association, sell let, hire out, mortgage, transfer or otherwise dispose of the same;
- ix. To erect, maintain, improve or alter and repair any building for the purpose of the Association;
- x. To borrow or raise money in such manner as the Association may think fit and collect subscriptions and donations for the purpose of the Association;
- xi. To invest any money of the Association not immediately required for any of its objects in such manner as may from time to time be determined by the Association;
- xii. To assist, subscribe to or co-operate with any other public body whether incorporated or registered.

5 Rules of the Association: In these Rules made there under, unless, context otherwise requires :-


- i. "Association" or "Branch" means Indian Medical Association Hoshiarpur Branch;
- ii. "Conference" means any Medical Conference organised under the auspices of Indian Medical Association Hoshiarpur;
- iii. "Local office" means office of the IMA Hoshiarpur
- iv. "State Offices" means State Office of Indian Medical Association Punjab State Branch;
- v. "Headquarters" means Headquarter Office of Indian Medical Association New Delhi, India;
- vi. "State Headquarter" means State Office of the Association and the College i.e. I.M.A. House Ludhiana;
- vii. "Academy" means I.M.A. Academy of Medical Specialists Hoshiarpur Branch;
- viii. "Rules and Bye-Laws" means Rules and Bye-laws of the Association.

6. Disciplinary Control Over Branches:

The Branch namely Indian Medical Association, Hoshiarpur Branch shall be under the overall control of the IMA Headquarters and governed by Memorandum, Rules and Bye-laws of IMA Headquarters as amended from time to time. Even if the Branch gets registered under the Societies Registration Act or under any other Act, it shall come under the overall discipline and control of the Headquarters and shall abide by its Memorandum, Rules & Bye-laws as amended from time to time.

- (i) The Memorandum, Rules and Bye-Laws of the Branch, namely Indian Medical Association, Hoshiarpur Branch, shall always be in accordance with a model set of Memorandum, Rules and Bye-




Hon. Secretary General
Indian Medical Association
I.M.A. House Indra Prastu
Marg, New Delhi

and approved by the Central Working Committee of IMA HQs. The Local Branch shall be free to govern itself in such manner as it shall think fit and for that purpose to make from time to time Rules and Bye-laws as it may think fit and to repeal or alter the same as and when it may consider it expedient. The Rules and Bye-laws so made and for the time being in force, shall be binding on the members constituting the Branch in reference to which they are made: provided that such Rules and Bye-laws are in general conformity with the Rules and Bye -laws of IMA Headquarters and have been approved by the Honorary Secretary General, subject to subsequent ratification by the Central Working Committee of IMA HQs.

- (ii) Till such time the Memorandum, Rules and Bye-laws of the local branch, namely Indian Medical Association, Hoshiarpur Branch, including all amendments/additions etc. are ratified by the Central Working Committee of IMA HQs, the model set of Rules/Bye-laws as prescribed by the Central Working Committee shall only be operative.
- (iii) The Memorandum, Rules and Bye-Laws of the Indian Medical Association (HQs.) already ratified by the Central Working Committee of IMA HQs. shall apply in any matter if not covered by Rules Bye-laws of the Local Branch.

7. Association Year

The Association Year shall be from 1st January of each year to 31st December of the year.

8. Eligibility of Membership

Any person registered with Medical Council of India/State medical Council ,on the basis of medical qualification as defined by Indian Medical Degree Act 1916 (Act VII of 1916) included in the schedule as to Indian Medical Council Act shall be eligible for membership.

9. Enrollment of Members

All prospective members shall apply on a prescribed form (available from Hony. Sec. of IMA) and whose application shall be considered and approved by the President and the Secretary and sent to the State Branch along with required H.F.C. (Headquarter Fund Contribution) within one month.

If the State accepts his membership the Secretary of State shall forward the same to the Hon. Gen. Sec. IMA (Headquarters) Delhi within one month of receipt of Application.

The membership begins only once the IMA Headquarter accepts it, however he/she can attend the meetings of the branch

10. Classification of Members

i. Life Members

Those members having paid lump sum subscription according to Bye-laws are called Life Members. They have also to pay charges as proposed by branch from time to time as yearly subscription and other activities.

ii. Associate Member

Any member of other branch can become member of this branch by paying the branch subscription. But he does not enjoy voting right or hold any office.

iii. Intern Member

Intern can be temporary member by paying annual subscription of the branch. He can attend meetings but does not enjoy voting right or hold any office.

iv. Attached Members

Medical personnel of Armed Forces of India are Attached Members of Branch where they reside. They shall pay yearly subscription as fixed by the branch as yearly charges. They can attend all the meetings and other activities except they don't have voting right /or hold an office.

v. Annual Member


The local doctor, who pays one year annual member subscription (Annual HFC as fixed by IMA Headquarters, not life membership) along with local branch dues can attend clinical meetings but cannot hold office but will have the voting rights.

vi. Honorary Member

Any dignitary can be taken as honorary member. He is not to pay any subscription. He does not have voting right. It is to be decided by the Executive Committee and the person should be from medical profession.

vii. Absentee Member




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Marg, New Delhi

Any member going abroad/going for higher studies can apply for absentee member by paying Rs. 200 per year. He/She does not enjoy voting right.

11. Membership Fee

Annual member fee for Single/Couple member and One time FEE for SINGLE LIFE MEMBER / COUPLE LIFE MEMBER shall be as decided by the IMA Headquarters

Annual subscription of local branch to be paid by 31st March, after that fine @100 INR pm will be charged. The one-time fee will be increased by 25% every fourth year as per the instructions of the IMA Headquarters. Apart from this member has to pay yearly subscription of the local branch. Every member has to pay the yearly subscription as fixed by local branch every year in the month of January. The last day without late fee is 31st March. After this Rs. 100/- p.m. shall be charged as late fee. This yearly subscription is fixed by the President Local Branch after having its approval from the Executive Committee. At present it is Rs. 3000/- per member. Every member should clear his / her dues by 30th June otherwise his / her membership shall be temporarily suspended. His / her regular mail shall be suspended. In the first week of July, notice shall be served to the member regarding his/her non-payment of dues and temporary suspension. If he/she clears the dues by 15th July, along with fine @ Rs 100 per month(after 31st March) his/her membership shall be resumed. If he/she does not clear the dues by 31st October, his/her case shall be referred to Executive Committee.

12. Headquarter Contribution

HFC as fixed by IMA headquarter :

13. Termination of Membership

Membership can be terminated for following reasons :-

- i. On grounds of undesirable conduct
- ii. On grounds of conviction in court of Law leading to jail term of more than 2 year
- iii. On being de registered by Medical Council of India /State medical Council for the period of deregistration
- iv. Upon forfeiture of medical qualification by virtue of which he became eligible for membership

14. Procedure for termination of membership.

i. For condition 12(i) & 12(ii)

The concerned Member will be served a written show cause notice to be replied within seven days of its receipt to explain his/her position to the Executive Committee, which will give the opportunity to the member to present his/her case in person if he/she so desires and will decide the issue with 2/3rd majority of the members present.

Executive Committee can either give warning or order suspension for certain period not less than 6 months, or order termination

ii. For conditions under 12(iii) & 12(iv), ...The Executive Committee shall take suo motto notice and take decision to terminate the membership.

iii. Termination decision will be taken by 2/3 majority of the members present in all the above mentioned cases. This decision will come into effect after it is ratified by the CWC, National IMA Headquarters and till then the concerned member shall remain suspended. The IMA Hoshiarpur will convey its decision to State IMA Punjab and it shall forward it to the IMA Headquarters for further action.

15. Readmission

i. Member can be enrolled after expiry of 2 years of termination. He/she has to apply for fresh enrollment supported by 10 members of Association, testifying his good conduct and he gives a written apology to the State Council IMA Punjab and the IMA Hoshiarpur

ii. The member whose membership has been terminated on account of conviction in the court of law can be considered for re admission after five years of the end of the punishment period if any. He /she has to apply for fresh enrollment supported by at least 10 life members of the association, testifying to his/her good conduct.

16. Register of Members

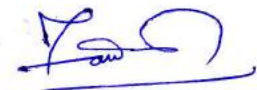
There shall be a register maintained in which names of all the members' qualification, registration number, address, telephone /cellphone number and email id will be entered separately for each category of members.

17. Management

The branch shall govern its affairs through Executive Committee comprising of the following :

- i. President
- ii. Hony. Secretary




Hony. Secretary General
Indian Medical Association
I M A House Indra Prastha
Marg, New Delhi

- iii. Finance Secretary
- iv. Vice President
- v. Joint Secretary
- vi. All Past Presidents for last 3 years
- vii. All Past Secretaries for last 3 years
- viii. Past/present State President, Hony State Secretary, State Finance Secretary if they are members of IMA Hoshiarpur
- ix. Chairperson of All Committees
- x. State office bearers from IMA Hoshiarpur
- xi. State Council members of IMA Hoshiarpur
- xii. Central Council and CWC members from IMA Hoshiarpur
- xiii. Nominated Executive members maximum of ten (10) out of which 3 shall be women members President will nominate the executive committee members

18. Appointment of Office bearers

- i. President, Vice President, Secretary and Finance Secretary, will be elected every year by direct voting as laid down in rule no 25
- ii. All other office bearers shall be nominated by the President and these will be introduced in the Annual General House meeting.
- iii. All of them will have tenure of one year. New Executive Committee will be constituted every year in January
- iv. Any member whose membership has been suspended or terminated cannot hold any office in the local as well as state branch of IMA.
- v. All office bearers should be the life members of IMA for 5 years, should be of good standing and should have no outstanding dues.

19. Removal of Office bearer :-

The office bearer of the Executive committee can be removed on the following grounds

- i. Undesirable conduct
- ii. Non payment of the dues
- iii. Conviction in the court of Law
- iv. Termination /suspension of membership under rule 13. He/she will be given a show cause notice to be replied within 7 days of its receipt. The executive committee will decide the removal with a 2/3rd majority of the members present. The removal will be done with an immediate effect.

20. Any vacancy occurring in the Executive Committee may be filled by the President as per Rule 17 & 18. Any such member of the Executive Committee will remain member for the remaining tenure for that year.

21. Executive Committee

- i. It shall act on behalf of the branch and shall be vested with powers of general Management.
- ii. It shall meet at least once in three months.
- iii. It shall oversee the financial management of the branch and authorize payments to be disbursed.
- iv. Shall frame bye-laws if needed, lay down procedures for day to day activity, conduct yearly elections and appoint election commission for elections.
- v. Any new addition or alternation in the rules/ bye-laws shall be presented in the General House for final approval by simple majority after it has been circulated to all the members of the association along with the meeting notice. It will come into operation as per the procedure laid down in section 31.

22. Meetings of Executive Meeting:

- i. Ordinary meeting at least once in 3 months with a notice of 3 days.
- ii. Emergency meeting – at a shorter notice (24 hrs) can be called by Hony Secretary in consultation with the President to discuss a specific agenda.
- iii. Requisition Meeting -- requisition meeting will be held within 4 weeks on receipt of requisition signed by at least 10 members of the Executive Committee stating the business for which the meeting is required. The time, date, and venue of such meeting shall be fixed by Hony Secretary in consultation with the President. In case the Hony Secretary fails to call such meeting within the specified period, the President shall call the meeting within 10 days after the expiry of the specified period. If no meeting is called then the requisitionists can call the meeting within next 15 days.
- iv. Notice of the meeting shall be sent by courier or by SMS or Telephone. Agenda shall be intimated along with the notice of the meeting.



[Handwritten Signature]
Hony. Secretary General
Indian Medical Association
I.M.A. House Indra Prastha
New Delhi

23. Duties of Office Bearers:

President

- o Preside over all meetings
- o Constitute the Executive Committee.
- o Ex-officio member of all Committees
- o He shall control and guide all affairs of the branch
- o He will be casting vote in case of equality of voting on any account

Vice-President

- o He shall assist the President
- o He will be acting President in the absence of the President

Hony. Secretary

- o Shall be Responsible for day to day administration
- o Shall Issue notices and maintain records of all executive meetings and general body meetings
- o Shall circulate minutes of the meeting
- o Shall keep the membership record
- o Shall correspond with State and other branches
- o He along with the Finance Secretary will look into the day to day financial problems and will present final accounts in the month of December every year passed by the executive first then by the general house.

Finance Secretary

- o Shall maintain accounts
- o Shall do collection from the members
- o Shall disburse payments.
- o Shall keep proper record of Accounts and present to the executive.
- o Any expenditure exceeding Rs. 50,000/- will be taken for approval in the Executive Committee.
- o Shall prepare final accounts in the month of December to be presented to the House.

Joint Secretary

Shall assist the Hony. Secretary in his working as required and shall be acting Secretary in his/her absence

24. Bank Account

I.M.A. Hoshiarpur shall have Bank A/c in any Nationalized / Reputed private bank and it shall be operated by any two of the three namely President, Secretary and Finance Secretary of that financial year.

25. Elections

Elections shall be held every year in the month of December (date shall be decided by the Executive Committee) for the post of the President, Vice President, Hony. Secretary, and Finance Secretary.

For President (Eligibility)

- i. The member who wants to contest the election should be Life Member of the IMA Hoshiarpur for the last 5 years and having a good standing.
- ii. He/She should have worked as Executive Member for at least 1 year in IMA Hoshiarpur Branch since his/her membership
- iii. He/She should have cleared his dues of the Association by 15th July.
- iv. He/She should have attended minimum of 50% of the total meetings held of the Association in the current year till the last date of filing of the nomination..
- v. At the time of filing his/her papers he/she has to deposit Rs.2000/- as non-refundable security.
- vi. He/she will have to file an undertaking along with the nomination papers stating that he/she has read all the eligibility conditions and agrees to these and fulfills these.

For the post of Vice President, Hony. Secretary and Finance Secretary

At the time of filing their papers, each one of them shall deposit Rs. 1000/- as non-refundable security *the other eligibility criteria remain the same as that for the President*

a. Voter List

- i. Voter list shall be displayed at IMA Office by 1st November.
- ii. Objections can be raised by 15th Nov..
- iii. Final list shall be made by 1st December.



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(M.A. House Indra Prastha
Marg, New-Delhi

iv. It will be posted on the IMA Hoshiarpur website (www.imahoshiarpur.org)

b. Notification for Election. Tentative Schedule is given below:-

i. Notification shall be made by 30th November.

ii. Filing of nominations by 5th December.

iii. Scrutiny of the nominations will be done by 7th December.

iv. The candidates shall be informed by letter/phone /sms about the validity of their nominations by 10th December

v. Withdrawal of nomination till 17th December.

vi. The election if necessary shall be held on 3rd Sunday of December as per the time decided by the Election commission Counting of the votes will take place immediately after the election in the presence of the candidates or their authorized representatives who shall sign the result sheet also .The result shall be declared by the CEC in the election meeting itself.

Note: - Final dates of the above schedule shall, however, be decided by Executive Committee and shall be informed in the notification letter.

c. Election Commission

i. The Executive Committee shall constitute a three member Election Commission every year and shall appoint one of them as Chairman of the election commission, (CEC) which will conduct the election process.

ii. The CEC shall issue the notification for the elections and shall be solely responsible for conducting the proceedings related to the elections in a transparent manner till the conclusion of the elections.

iii. The CEC can take list from the Hony. Secretary of those members who are eligible voters.

iv. He shall supply list of voters to the eligible candidates on demand after 1st December

v. The Election Commission shall hold the elections if needed.

vi. The CEC shall declare the results and inform the President IMA Hoshiarpur or the Vice President if the President himself is the candidate about the results with a request to close the election process. .

vii. All the decisions of the EC shall be taken by simple majority

viii. In case of the some dispute CEC can discuss and take help of the President Punjab State IMA

d. Voting Right

All Life Members of IMA and Annual members on whose behalf HFC has been received at Headquarters till due date will have the voting right.

e. Appeal against the decision of the Election Commission :-

Any candidate aggrieved by the decision of the Election commission can file an appeal within 48 hrs of the decision being informed to him/her before the President , or the Vice president if the President himself/herself is a candidate against the decision of the commission.

The President/Vice president shall ask the Election commission not to proceed further with the election process till the pendency of the appeal and may take advice of the Executive Committee by calling its emergency meeting. The Executive Committee may call the appellant to hear his/her case and then give its advice to the President after considering and discussing amongst itself the appeal. The President shall inform the appellant of his /her decision either rejecting or upholding of the appeal in writing, with a copy to the Election Commission asking it to proceed further with the election process. The President must take the decision either way before the date of withdrawal so that election schedule is not delayed.

***If the President/Vice president/Secretary all are contesting the election then the IPP will take his/her place**

f. Independence of the Election Commission.

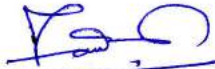
To ensure impartiality of the election commission it is laid down here that once the election process has been started by issuing of the election notification, the members of the election commission can't be removed by order of the

President. He/she can only be removed if a complaint citing the reasons thereof against him/her is brought in writing before the Executive committee signed by at least 30 eligible voters of the association and the Executive Committee decides by 3/4th majority of the present members and the quorum for this meeting shall be 75% of the total strength of the committee. More over election process can only be declared as closed by the President on the advice of the Election Commission.

g. Any office bearer of the association shall cease to act in that position after the nomination is filed, if he/she himself/herself is a candidate for the elections

26. Installation Ceremony: -




Hony. Secretary General
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I M A. House Indra Prastna
Marg, New Delhi

In the month of the January, the new team will take over. An Installation Ceremony may be held for this purpose in a General House meeting. The outgoing team shall present the accounts and annual report in that meeting.

27. No member can continue on the same post for more than 2 consecutive years, unless approved by the general house.
28. Records of the election shall be maintained for 12 months, or till the dispute is resolved if the election has been called into dispute or till the case is disposed off in the court of law if court case has been filed.
29. Election disputes or any other dispute at local branch level shall be referred to State President IMA Punjab for resolution as laid down under IMA Punjab State constitution.
30. No election should be called in to question except by election petition filed to President IMA Punjab State within 15 days of declaration of result.

31. Privileges of the Life Member

On being enrolled and membership being approved by I.M.A. Headquarters, the member shall be entitled to all the privileges of the member of the Association as provided in the Rules of I.M.A. and also to those of this Local Branch, for the period for which he has paid subscription. These privileges shall include:

- i. Receiving a copy of the Journal / E-journal of the Association and other publications of the Association either free or as such rates as fixed by the Association from time to time;
- ii. Attending and taking part in discussion at all general and clinical meetings organised by the I.M.A. Hoshiarpur (only if he has paid local branch dues).
- iii. Attending the Medical Conference organized by I.M.A. Headquarters or by State/Territorial Branch; and
- iv. Enjoying such other privileges that may hereafter be conferred by the Association under specified conditions e.g. joining I.M.A. Study Tours etc.

32. Amendments

Amendments to the rules will be done in following manner. Ordinarily it will be taken up in Annual general Meeting, however if the Executive so desires it can be taken up in any General House meeting

- i. Any member can move the amendment but it should be supported by at least 5 more members of the association. Such amendment should be in proper format as given in the Appendix -I It should reach the Hony Secretary at least 7 days before the meeting of the Executive Committee
- ii. The executive committee shall take it up in its next meeting and after its approval, it shall be presented in the Annual General House meeting for final approval. It must be circulated to all the members along with the meeting notice before hand.
- iii. The approved amendment will be sent to State IMA Punjab within 4weeks of its approval which shall forward it to National Headquarters for approval in CWC meeting. It will come into operation after its approval by the CWC.

33. Meetings of the Association

The following meetings shall be held :

i. Annual General Meeting:

The Annual General Meeting of Members of the Branch shall be held every year in the first meeting / before 31st January, to receive Annual Report, Annual Accounts, approve next year's budget, to consider any amendments.

ii. General Body Meeting:

As per requirement, the Hony. Secretary shall call General Body Meeting for specific purposes in consultation with the President.

iii. Extra-ordinary General Meeting:

It shall be called by Hony. Secretary in consultation with the President and /or as decided by the Executive Committee to consider specific agenda. No other item shall be considered in this meeting.

iv. Requisition Meeting:


It shall be called by the Hony. Secretary in consultation with the President/Executive Committee on requisition from 1/3rd members of the Association. If the secretary fails to call the meeting within 15 days of receiving such notice then the requisitionists can hold the meeting.

v. Ordinarily a notice of 5 days shall be required for meetings of the Association, however in case of an emergency a notice of 24 hrs shall suffice.

vi. Scientific / Academic and Social Meetings:


These meetings may be called by the Hony. Secretary in consultation with the President as expedient.




Hony. Secretary General
Indian Medical Association
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The rules and bye laws of IMA Punjab State Branch shall apply in any matter if not covered by rules / bye laws of Hoshiarpur Branch Association.




Hony. Secretary General
Indian Medical Association
IMA House Indra Prastha
g, New Delhi

APPENDIX-I

Format for sending amendments to Constitution
Existing Rule Proposed amendment.

Rule

No.

Text Rule no Text

Proposed By. Dated.....

1.Name..... Signatures.....

Supported by:-

2,Name..... Signatures.....

3.Name.....Signatures.....

Appendix -II

Nomination Form for Post of President IMA Hoshiarpur

Name (in block letters).....

Address.....

Phone:-Landline..... Cell No.....

Email.....

Life membership Number.....

Date of joining IMA Hoshiarpur.....

Proposed By Seconded By

Dr..... Dr.....

Life membership No..... Life Membership No.....

Signature Signatures.

Consent by the Candidate.

I, Dr.....Life membership no..... give my
consent to contest the elections for the post of President IMA Hoshiarpur

Signatures

Name

Documents to be attached:-

- 1. Bank Draft of Rs 2000/- in favour of IMA Hoshiarpur payable at Hoshiarpur
- 2. Undertaking by the candidate (Rule 24(vi))
- 3. Photocopy of the IMA Membership certificate

Note:- The nomination form complete in all respects along with the undertaking by the candidate mentioned vide Rule 24(vi) (format given below) should be sent so as to reach the office of the CEC IMA Hoshiarpur on or before 5.00 PM on the last day of the filing of the nominations as mentioned in the Election notification.

Appendix - III

UNDERTAKING BY THE CANDIDATE

I, Dr.....Life membership no.....


Whose name has been proposed for the post of President IMA Hoshiarpur hereby declare that I have read all the eligibility conditions as mentioned under Rule 24 and agree to these. I further declare that I fulfill all the eligibility conditions mentioned under rule 24 and if later on it is found that I have made a false declaration and don't fulfill any of the above mentioned conditions my candidature is liable to be cancelled and my security deposit will be forfeited .

Signature of the candidate

Date.....

Place.....




Hony. Secretary General
Indian Medical Association
 I M. A. House Indra Prasth
 Marg, New Delhi



Appendix - IV

INDIAN MEDICAL ASSOCIATION

I.M.A. HOUSE, INDRAPRASTHA MARG, NEW DELHI-110002
Tel. +91-11-23370009 (10 lines), 23378680; Fax: +91-11-23379470, 23370375
E-mail: hsg@ima-india.org; ima.hqrs@gmail.com

MEMBERSHIP APPLICATION FORM
Annual/Life/Direct Membership Application Form
(All details to be filled in BLOCK LETTERS)

Photo

Member's Signature

Membership Proposed by Dr. _____ IMA Hqrs. Membership No. _____

To,
The Honorary Secretary General, IMA
IMA House, I.P.Marg, New Delhi-110 002

Dear Sir,

I hereby apply to be enrolled a member of the Indian Medical Association as _____ member through Local Branch _____ under the _____ State/Territorial Branch of IMA.

Member's Name (as per MCI/SMC Certificate, IN BLOCK LETTERS): _____

Father's/Husband's Name: _____ Date of Birth

DD	MM	YYYY
----	----	------

Address (Permanent/ Correspondence): _____

Clinic/Hospital Address: _____

Mobile No. _____ Tel. (R) _____ Tel. (Clinic/Hospital) _____

Email ID _____ Fax No. _____

QUALIFICATION	M.B.B.S. (1)	(2)	(3)
COLLEGE			
UNIVERSITY			

Designation (Practice/Job): _____

Registration Details: (Photocopy of Registration Certificate to be enclosed with IMA HQrs. Form)

Registration No. of Medical Council of India / State Council _____ Date: _____

Service (details) : _____


I declare that I am registered with MCI/State Medical Council. I certify that all details/documents furnished are true. If my statement is found to be incorrect, my membership would stand to be cancelled and the fee paid by me to all sections of IMA will be liable to be forfeited by them. I hereby give undertaking that I shall abide by the Rules and Regulations of IMA.

Date: _____

Place: _____

Signature of the Applicant

Certified that I have verified the qualifications and registration of the applicant and his eligibility as per rules of IMA for being enrolled a members of the Indian Medical Association. Forwarded to the Hony. Secretary General along with HFC


Hony. Secretary General
Indian Medical Association
I.M.A. House Indra Prastha
Hony. Secretary, Local Branch
Marg, New Delhi

Forwarded to IMA Hqrs. alongwith HFC on _____	Received at IMA Hqrs. alongwith HFC on _____
Signature & Stamp of Hony. State Secretary	Membership confirmed on _____
	Signature & Stamp of Hony. Secretary General

NB: The Local Branch Secretary will keep a photocopy of this form & forward the original form to State/Terr. Branch Secretary along with Admission Fee & HFC and the State will retain a photocopy of this form & send the original form along with Admission Fee and HFC to IMA HQs. for proper record maintaining. The Journal office will be informed by the Hony. Secretary General by providing addressograph list to JIMA.

Membership will be commenced only after is approved and confirmed by the Hony. Secretary General, IMA (HQs.)

Appendix-V

Ballot Paper Sample.

INDIAN MEDICAL ASSOCIATION HOSHIARPUR BRANCH
ELECTIONS FOR THE POST OF PRESIDENT, VICE PRESIDENT, HONY. SECRETARY AND FINANCE SECRETARY OF IMA
HOSHIARPUR
FOR THE YEAR
BALLOT PAPER
S.NO.....

1..... 2..... 3.....
(Signature of the members of Election Commission IMA HOSHIARPUR)

Sr.No. Name of the candidate (Put Mark (+) against the name of Candidate to whom you have voted.)

- 1. Dr.
- 2. Dr.
- 3. Dr.

The Ballot-paper shall not bear any other sign or signatures except for the signatures of the members of Election Commission at the place specified and a mark of (+) against the name of the Candidate to whom the member has voted. Only one mark (+) is to be put in front of the name of only one candidate. More than one mark will invalidate the ballot paper

Appendix -VI

THE INDIAN MEDICAL ASSOCIATION Hoshiarpur

Form of Bequest:

Persons who desire to benefit the Association by bequest are recommended to adopt the following:

I give and bequeath upto the Indian Medical Association Hoshiarpur the sum of Rs..... (free of taxes and duties), to be applicable for the general purpose of the Association, and to be paid out of such portion of my personal estates not specially bequeathed as the Law permits to be appropriated by will to such purposes; and I declare that the receipt of the Hony. Financial Secretary/Treasurer for the time being of the Association shall be sufficient discharge of such legacy. _



[Signature]
**Hony. Secretary General
Indian Medical Association
I M A House Indra Prasth
Marg, New Delhi**